



FORWARD PLAN OF KEY DECISIONS

1 December 2009 – 31 March 2010

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 December 2009 to 31 March 2010

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Agency Workers Contracts To re-let contracts for the provision of agency workers	Director of Resources	1/12/09	Supplier consultation undertaken	The decision will be supported by an evaluation of tenders	Director of Resources alex.watson@leeds.gov.uk
Thorpe Lane/Bradford Road Junction Improvement Authority to undertake construction works total cost £287,500 including S106 contribution of £50,000	Director of Resources	1/12/09	Members, Emergency Services etc consulted as part of the scheme development	None.	Director of Resources richard.hobson@leeds.gov.uk

Framework Agreement for Technical Advisors for PFI Projects Approval to issue OJEU notice for the procurement of the framework agreement	Director of Resources	1/12/09	Not applicable (Advisors from Client Departments)	Report to Board	Chief Officer (PPPU) david.outram@leeds.gov.uk
Parks and Countryside Nursery Seeds, Compost and Pot Tender To approve Suppliers	Chief Recreation Officer	1/12/09	N/A	Tender Submissions	Chief Recreation Officer paul.ackroyd@leeds.gov.uk
A63 Selby Road/B6137 Leeds Road, Junction Signalisation Capital Scheme Number	Director of Resources	1/12/09		None.	John J Mills - 0113 2478974
Bramley 20 Mph Zone Authority to undertake construction works total cost £345,000.	Director of Resources	1/12/09	Members, Emergency Services etc consulted as part of the scheme development. Public Consultation undertaken	Drawing Numbers HDC/229140/GA/01A, HDC/299140/GA/02A & HDC/299140/GA/03	Director of Resources chris.hickling@leeds.gov.uk
Award of tender for supply of cardiovascular and strength equipment	Chief Recreation Officer	1/12/09	Sport and Active Recreation Department	Relevant reports for the award of tender and associated Delegated Decision Notice	Chief Recreation Officer kim.newman@leeds.gov.uk

<p>Highways Asset Management</p> <p>i) Approve the injection of £609,500 into the City Development Capital Programme which will be fully funded by the Department for Transport;</p> <p>ii) Give authority to incur expenditure of £517,500 works and £92,000 staff</p> <p>iii) The money will be spent on systems, devices and data gathering of the inventory and conditions of assets such as roads, footways, signs, barriers, structures, trees, to provide a risk based approach to maintenance and renewal decisions across all of the assets related to the highway</p>	<p>Director of Resources</p>	<p>1/12/09</p>	<p>None</p>	<p>None</p> <p>Report/DDN</p>	<p>Director of Resources andrew.molyneux@leeds.gov.uk</p>
<p>City Card</p> <p>To approve an injection to the capital programme of £1,342,000 and to give authority to spend</p>	<p>Executive Board (Portfolio: Central and Corporate)</p>	<p>9/12/09</p>	<p>Executive Member, LMT</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Officer Resources and Strategy ed.mylan@leeds.gov.uk</p>

<p>Manager and Employee Self Service Design and Cost Report – Business Transformation in Leeds City Council and the Introduction of Manager and Employee Self Service – approval of expenditure of £1.5m over 3 years (fully funded by the Business Transformation Programme and ICT Development Fund).</p>	<p>Executive Board (Portfolio: Central and Corporate)</p>	<p>9/12/09</p>	<p>Extensive consultation activities with key stakeholders have been underway since 2007 and will continue into Feb 2010.</p>	<p>The report is to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Resources martin.gaunt@leeds.gov.uk</p>
<p>The framework arrangement for the supply of vehicles and equipment without driver for a three year period February 2010 to January 2013 with the option to extend for 12 months To approve the framework arrangement for the supply of vehicles and equipment without driver for a three year period February 2010 to January 2013 with the option to extend for 12 months</p>	<p>Chief Commercial Services Officer</p>	<p>1/1/10</p>	<p>Procurement Department</p>	<p>Tender Submissions</p>	<p>Chief Commercial Services Officer carl.snowden@leeds.gov.uk</p>

Catering Consumables Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/2/10	Group consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk
Fresh Meat, Cooked meats and Halal provision Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/2/10	Group consultation on quality of product / Consultation with Existing Supplier / Muslim Panel	Tender specifications	Director of Resources mandy.snaith@leeds.gov.uk
Financial Health Report - third quarter In noting the financial position after nine months for the Authority a decision will be required as to the treatment of any variation identified	Executive Board (Portfolio: Resources)	12/2/10		The report to be issued to the decision maker along with the agenda for the meeting	Chief Officer (Financial Management) doug.meeson@leeds.gov.uk
Changing the Workplace Business case approval for phase 1 of programme	Executive Board (Portfolio: Central and Corporate)	12/2/10	Ongoing Officer and Member consultation.	The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk
Grants to Major Arts Organisations Approve levels of funding	Chief Officer Libraries, Arts and Heritage	4/3/10	Applications subject to scrutiny by appropriate officers	Grant applications of Major Arts Organisations	Chief Officer Libraries, Arts and Heritage catherine.blanshard@leeds.gov.uk